

## Editorial Board Structure and Responsibilities

"Costruzioni Metalliche," founded in 1949, relies on a dedicated Editorial Board comprising esteemed professionals and academics in the field of civil engineering and architecture. This document outlines the roles and responsibilities of each section of the board, emphasizing the commitment to maintaining high editorial standards.

### 1. Structure of the Editorial Board

- **Director Responsible:**
  - Responsible for overseeing the journal's strategic direction and maintaining high ethical standards in its operations.
- **Editor-in-Chief:**
  - Leads the editorial process, makes final publication decisions, and ensures all published work aligns with the journal's standards and mission.
- **Editorial Committee**
  - **Members:** Composed of experts from prestigious institutions and organizations in Italy and abroad.
  - **Role:** Advises on manuscript selection, assists with peer review, and provides specialized knowledge within their areas of expertise. The committee collaborates closely with the Editor-in-Chief to uphold the journal's academic quality.
- **Executive Editorial Committee:**
  - **Members:** A group dedicated to supporting the editorial board.
  - **Role:** Responsible for administrative and executive support, facilitating communication between the editorial board and authors, and managing operational aspects of the publication process.
- **Scientific Committee:**
  - **Members:** Includes prominent national and international researchers.
  - **Role:** Provides high-level advice on editorial policies, suggests strategic improvements, and upholds the journal's scientific integrity by reviewing policies and guiding its academic direction.
- **Secretary:**
  - The secretary manages communication between authors, reviewers, and editors and handles key administrative tasks to ensure the smooth operation of the editorial workflow. Additionally, the secretary is responsible for overseeing sales, managing financial matters related to the journal, and handling economic issues associated with open access options, supporting the journal's accessibility and financial sustainability.

### 2. Responsibilities of the Editorial Board Members

- **Quality Assurance:** All board members are responsible for ensuring that only high-quality, original, and rigorously reviewed research is published in the journal.

- **Ethics and Integrity:** Members uphold ethical standards by actively preventing publication misconduct and fostering transparency in the peer review process.
- **Advisory Role:** Board members advise the Editor-in-Chief on editorial policies and make recommendations for enhancing the journal's quality and scope.
- **Promotion of the Journal:** Members are encouraged to promote "Costruzioni Metalliche" within their professional networks to increase the journal's visibility and attract high-quality submissions.

### 3. Responsibilities of the Editor-in-Chief

- **Final Decision Authority:** The Editor-in-Chief has the final authority on the acceptance or rejection of manuscripts, guided by reviewers' evaluations and the journal's standards.
- **Policy Development and Innovation:** Works with the Editorial and Scientific Committees to develop and review editorial policies, adapting them to meet emerging standards and best practices in academic publishing.
- **Conflict Resolution:** Manages and resolves any conflicts of interest or ethical concerns related to submitted manuscripts.

### 4. Roles of the Executive Editorial Committee

- **Operational Oversight:** This committee manages the daily operations of the editorial process, coordinating with authors, reviewers, and editorial staff to ensure efficient processing and publication.
- **Support for Review and Manuscript Management:** They assist the Editor-in-Chief in coordinating the peer review process and maintaining timelines for manuscript handling.

### 5. Commitment to Transparency and Communication

- **Clear Communication with Authors and Reviewers:** The board ensures that authors and reviewers receive timely, constructive feedback, contributing to a supportive and educational review environment.
- **Regular Internal Meetings:** The Editorial and Scientific Committees meet regularly to discuss editorial policies, the journal's performance, and strategic initiatives, fostering continuous improvement and alignment with academic standards.